



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

DANIEL H. JOHNSON
SECRETARY

July 9, 2026

Contract No.: D6BR.SBE.025
WBS No.: 6RE.102634 & 6RE.107834
County: Cumberland & Robeson
Route No.: I-295
Description: Vegetation Removal & Litter Pickup – Bridges, Culverts, Pipes,
Landscaping

Subject: **Mandatory Pre-Bid Conference**

Ladies and Gentlemen:

A mandatory pre-bid conference was held on Wednesday, July 8, 2026, in the Division 6 Training Room with the following persons in attendance:

<u>Name</u>	<u>Representative of</u>	<u>Name</u>	<u>Representative of</u>
Michael Fisher	NCDOT Bridge	Teviiin Mapson	Chicken Light Logistics
Eric Matuszewski	NCDOT Bridge	Kayla Velazquez	Karens Lawn Service
Brandon Lovin	Lovin Construction	Maria Rogerson	PLCL Contracting, LLC
Eduar Castillo	Carlson Landscaping	Cory Koontz	Windway Farms, LLC
Benjamin Mullis	Double "B" Cutters	Logan Johnson	Johnson's Land Solutions
Jose Perez	NCDOT Bridge	Ricky Smith	NCDOT Bridge

After introductions, Eric Matuszewski, Division 6 Bridge Maintenance, reviewed the contract and plans with the following comments, discussion, and addendums.

General Items:

Availability & Completion: Availability: Date of Issue PO
Completion: December 18, 2026
Contract is for 1 year period (12 month) with a **3% increase in unit cost**. The Department stated that multiple contracts can be awarded to one firm and the completion dates would be the same. Additional crews may be necessary to complete.

Traffic Control: Vegetation Removal operation's workzone shall be signed with advanced warnings at all times. For overpasses, signs will be required for work along the shoulder of the overpassed road in addition to the road contractor is working on. If at any time the operation impedes traffic, the workzone shall be setup for lane closure and flagged and signed according to standards. No additional compensation is made for additional traffic devices.

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION 6 BRIDGE MAINTENANCE
PO BOX 1150
FAYETTEVILLE, NC 28302

Telephone: (910) 364-0670
Fax: (910) 485-4253
Customer Service: 1-877-368-4968

Website: www.ncdot.gov

Location:
549 TRANSPORTATION DRIVE
FAYETTEVILLE, NC 28301

Operation Time: The Contract time of operations is limited to daylight hours. No work shall be performed on Sundays or State Holidays.

Liquidated damages: Contract Completion date – \$500.00 per calendar day
Intermediate Contract Time #1 – \$500.00 per calendar day

Litter Pickup: Litter pickup & Removal – Entire cut area shall have litter removed. Any waste material collected shall be hauled at the end of each day to approved dumpsites. No additional composition for dump tickets will be made. Contractor is not responsible for dead animals, or removal of large items requiring equipment.

Vegetation Removal: The Department covered the cut areas as described in the contract. The Department stressed to the contractors the size of cut areas varied depending on location not necessarily based on its route classification. Area of vegetation removal is 20' from furthest point of bridge structure 90°, 20' or to toe of slope whichever is greater forward to the main stream, roadway, or railroad. The Department stated that standing water did not represent the main stream or satisfy the cut area requirements. However, Contractors were informed if highwater was present cut area would be modified as needed. All cut debris must be removed by hauling or chipping. The Department stated that the bridge barrier-rail is not always the furthest point. The backwall of approach and wings in some areas shall be the point of measure. When two bridges are side by side the area between bridges shall be cut. Medians shall be cut according to contract.

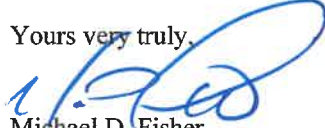
Guardrail: When present, a total of 300' of guardrail, per corner, is included in the normal cut area of the structure. Area is 3' in front and 3' or to shoulder break behind guardrail. This area is considered incidental to the cut area and included in the bid price.

Discussed: The Department discussed with the contractors the criteria for vegetation removal. It was mentioned that when awarding of contract any additional maps needed would be provided to the awarded contractor. The Department discussed controlled access areas of structures adjacent to Ft. Bragg with contractors. Before shrubbing activities begin, contractor must register at the main gate to gain access to these structures.

Representing the Department as Project Administrator will be Eric Matuszewski. The Project Inspector will be determined after Let Date.

These minutes are prepared as they are documented. Any discrepancies with the content of these minutes should be submitted in writing to this office. Failure to do so will be an indication of agreement.

Yours very truly,


Michael D. Fisher
Division Bridge Maintenance Engineer

MDF:ecm
c: File
e: Ken Clark, P.E.
L. Richie Hines, P.E.
Neil Butler

